

Polytech Lille information sheet for Exchange Students from outside Europe

**Polytech Lille is a graduate school of engineering
within Lille 1 University - Science and Technology**

Name and address of the school	Polytech Lille Avenue Paul Langevin - Cité Scientifique 59655 Villeneuve d'Ascq – France
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APPLICATION DEADLINES

- 15th May 2015 for the Autumn semester (beginning of September – end of January)
- 15th November 2015 for the Spring semester (beginning of February – end of June)

We recommend to students who intend to come for a study period of one semester only to apply for the Autumn Semester.

An important part of the Spring semester is dedicated to the industrial placement or to projects in laboratories (particularly during the fourth and fifth year).

Students who come for the full academic year will combine study period with industrial placements or placement in research laboratories.

APPLICATION PROCEDURE

Nominations are required to be sent by home university to international@polytech-lille.fr

Then, nominated students have to fill in our application form of enrolment and hand it to the departmental exchange programme coordinator at their home university. Their departmental coordinator has to countersign the application.

The application form for Exchange students is available at the following link:

<http://www.polytech-lille.fr/exchange-students>

To apply for a study period at Polytech Lille, please send us the following documents:

- ✓ The completed "Application for Exchange students outside Europe" form duly signed, dated and sealed by the applicant and sending University's academic and institutional coordinators,
- ✓ Learning Agreement for your stay at Polytech Lille
- ✓ A resume (CV) and a cover letter
- ✓ Applicant's transcripts of records from the sending university (in English, Spanish, Italian or French)
- ✓ Passport or ID card photocopy and 2 passport-size photos
- ✓ Certificate of repatriation insurance
- ✓ A copy of birth certificate and translation into French

The application file has to be sent by e-mail to: international@polytech-lille

**Please do not use the online application procedure of University Lille 1.
Polytech Lille has its own application process.**

The application is subject to an academic assessment. Once the application is formally accepted, a letter of acceptance is issued. The letter of acceptance is suitable for visa request in the home country, where necessary.

For any question concerning the application procedure, please contact us by e-mail:

international@polytech-lille.fr

ACADEMIC CALENDAR: 2015-2016

Autumn semester:	Beginning of September – End of January (examination period included)
Spring semester:	Beginning of February – End of June (examination period included)

EXAMINATION PERIOD

Continuous assessment (generally end-of-module assessment, course related projects, practical works, industrial internship) are also evaluated (written report and oral defence).

COURSES

As an exchange student you are studying under the same conditions as regular students. You may apply for admission to all our engineering degree courses except “production engineering” (IESP) degree course which only concerns students in continuing education or apprenticeship (which requires a particular status in France).

Exchange students are asked to choose courses for a minimum of 20 ECTS credits and a maximum of 30 ECTS credits.

You will find detailed information about the courses, workload and number of ECTS credits at the following link:

Mechanical Engineering: www.polytech-lille.fr/cm

Software Engineering and Statistics: www.polytech-lille.fr/gis

Geotechnics and Civil Engineering: www.polytech-lille.fr/gtgc

Biological and Food Engineering: www.polytech-lille.fr/gbiaal

Electrical and Computer Engineering: www.polytech-lille.fr/ima

Measurement Systems and Applied Business: www.polytech-lille.fr/ic2m

Materials Science: www.polytech-lille.fr/sm

You can not combine courses from different programs. You will have to choose a specific program and semester to attend. The study plan should be discussed with the Exchange programme coordinator. A provisional learning agreement should be established with the application form and the final learning agreement will be sent by Polytech Lille to the international office of your university after your arrival.

OFFICIAL TRANSCRIPTS AND CREDIT TRANSFER

Official transcripts will be issued to home institutions upon completion of each semester.

FRENCH LANGUAGE PROFICIENCY AND FRENCH COURSES

The language of instruction is French. Polytech Lille relies on the selection of students made by the home institutions (the minimum required level of proficiency should be B1).

Our school offers French courses for exchange students free of charge (20 hours each semester equivalent to 1 ECTS credits) but not for beginner learners.

Exchange students coming for a project work in laboratory without attending courses are not required to speak French. Proficiency in English is sufficient.

MORE INFORMATION

About Polytech Lille: www.polytech-lille.fr

Welcome guide Lille 1 University:

http://ci.univ-lille1.fr/english_version/studying_at_lille_1/uk_guide_accueil.php

How to get to Lille 1 Campus and Campus map: <http://www.univ-lille1.fr/home/Travel-to-Lille1>

Nord-Pas de Calais region: <http://www.tourisme-nordpasdecals.fr/>

ABOUT LILLE

<http://www.lilletourism.com/>

www.lille.fr/cms/accueil/Lille-attractive

ABOUT VILLENEUVE D'ASCQ

<http://villeneuve-d'ascq-tourisme.eu/>