Polytech Lille information sheet for ARFITEC, BRAFITEC, MEXFITEC students

Polytech Lille is a graduate school of engineering within Lille 1 University - Science and Technology

Name and address of the school	**Polytech Lille** Avenue Paul Langevin - Cité Scientifique 59655 Villeneuve d'Ascq – France
Director	**Prof. Guy REUMONT**
Director for international relations	**Prof. Moussa NAÏT** moussa.nait@polytech-lille.fr
Address	**Polytech Lille** Avenue Paul Langevin – Cité scientifique 59 655 Villeneuve d'Ascq cedex - France Fax : + 33 (0)3 20 41 75 53
Erasmus and Exchange Programme Coordinator	**Ms. Blandine KOWALSKI** Head of International Office – Polytech Lille Tel: + 33 (0)3 28 76 73 10 E-mail: blandine.kowalski@polytech-lille.fr
Administrative Contact for Incoming Erasmus Students	**Ms. Caroline MERLIER** International relations assistant Tel: + 33 (0)3 20 41 75 72 E-mail: caroline.merlier@polytech-lille.fr
Administrative Contact for Incoming Students from outside Europe	**Ms. Samantha LIENARD** International relations assistant Tel: +33 (0)3 28 76 73 13 E-mail: samantha.lienard@polytech-lille.fr
Contact for practical information concerning accommodation	**REEFLEX, International Residence Hall** reeflex@univ-lille.fr

Application deadlines

- May 15th 2015 for the Autumn semester (beginning of September – end of January)
- 15th November 2015 for the Spring semester (beginning of February – end of June)

We recommend to students who intend to come for a study period of one semester only to apply for the Autumn Semester.

An important part of the Spring semester is dedicated to the industrial placement or to projects in laboratories (particularly during the fourth and fifth year).

Students who come for the full academic year will combine study period with industrial placements or placement in research laboratories.

Application procedure

Nominations are required to be sent by home University to fitec@polytech-lille.fr

Then, nominated students have to fill in our application form of enrollment and hand it to the departmental exchange coordinator at their home university. Their departmental coordinator has to countersign the application.

The application form for exchange students is available at the following link:
http://www.polytech-lille.fr/exchange-students

To apply for a study period at Polytech Lille, please send us the following documents:

- ✓ The completed application form duly signed, dated and sealed by the applicant and sending University's academic and institutional coordinators,
- ✓ Learning Agreement for your stay at Polytech Lille
- ✓ A resume (CV) and a cover letter
- ✓ Applicant's transcripts of records from the sending university (in English, Spanish, Italian or French)
- ✓ Passport or ID card photocopy and 2 passport-size photos
- ✓ Certificate of repatriation insurance
- ✓ A copy of birth certificate and translation into French

The application file has to be sent by e-mail to: fitec@polytech-lille

Please do not use the online application procedure of University Lille 1. Polytech Lille has its own application process.

The application is subject to an academic assessment. Once the application is formally accepted, a letter of acceptance is issued. The letter of acceptance is suitable for visa request in the home country, where necessary.

For any question concerning the application procedure, please contact us by e-mail:
fitec@polytech-lille.fr

Academic Calendar: 2015-2016

Autumn semester:	Beginning of September – End of January (examination period included)
Spring semester:	Beginning of February – End of June (examination period included)

Examination period

Continuous assessment (generally end-of-module assessment, course related projects, practical works, industrial internship) are also evaluated (written report and oral defence).

Courses

As an exchange student you are studying under the same conditions as regular students. You may apply for admission to all our engineering degree courses except “production engineering” (IESP)

degree course which only concerns students in continuing education or apprenticeship (which requires a particular status in France).

Exchange students are asked to choose courses for a minimum of 20 ECTS credits and a maximum of 30 ECTS credits.

You will find detailed information about the courses, workload and number of ECTS credits at the following link:

Mechanical Engineering: www.polytech-lille.fr/cm

Software Engineering and Statistics: www.polytech-lille.fr/gis

Geotechnics and Civil Engineering: www.polytech-lille.fr/gtgc

Biological and Food Engineering: www.polytech-lille.fr/gbiaal

Electrical and Computer Engineering: www.polytech-lille.fr/ima

Measurement Systems and Applied Business: www.polytech-lille.fr/ic2m

Materials Science: www.polytech-lille.fr/sm

You cannot combine courses from different programs. You will have to choose a specific program and semester to attend. The study plan should be discussed with the Exchange programme coordinator. A provisional learning agreement should be established with the application form and the final learning agreement will be sent by Polytech Lille to the international office of your university after your arrival.

Official transcripts and credit transfer

Official transcripts will be issued to home institutions upon completion of each semester.

French language proficiency and French courses

The language of instruction is French. Polytech Lille relies on the selection of students made by the home institutions (the minimum required level of proficiency should be B1).

Our school offers French courses for exchange students free of charge (20 hours each semester equivalent to 1 ECTS credits) but not for beginner learners.

Exchange students coming for a project work in laboratory without attending courses are not required to speak French. Proficiency in English is sufficient.

More information:
How to get to Lille 1 Campus and Campus map: http://www.univ-lille1.fr/home/Travel-to-Lille1

About Polytech Lille: www.polytech-lille.fr

Welcome guide Lille 1 University:
http://ci.univ-lille1.fr/english_version/studying_at_lille_1/uk_guide_accueil.php

Nord-Pas de Calais region: http://www.tourisme-nordpasdecalais.fr/

About Lille
http://www.lilletourism.com/
www.lille.fr/cms/accueil/Lille-attractive

About Villeneuve d'Ascq
http://villeneuvedascq-tourisme.eu/

FIELDS OF STUDY AVAILABLE AT POLYTECH LILLE

Department	Mechanical Engineering
Brief Description	The department trains multi-skilled mechanical engineers capable of leading or participating in projects based on the design, optimisation and realisation of innovative products, facilities and procedures. Training in this area combines mastery of scientific and technological knowledge with learning about state of the art digital simulation tools.
Departmental academic contact for exchange students	***Dr. Christophe Herbelot – E-mail christophe.herbelot@polytech-lille.fr***

Department	Software Engineering and Statistics
Brief Description	The department of software engineering and statistics trains multiskilled engineers in the processing of information, both in its statistical and computational forms, for use in various business professions. Given the cross-disciplinary nature of IT and statistics as disciplines, the areas of activity in which they appear are numerous, especially in the tertiary sector and the IT aspects of the secondary sector.
Departmental academic contact for exchange students	***Prof. El-Ghazali Talbi – E-mail : el-ghazali.talbi@polytech-lille.fr***

Department	Civil Engineering
Brief Description	The department of civil engineering offers an extremely broad programme in the areas of geotechnics and civil engineering. This double competence opens up a large range of employment prospects for graduates in all areas of civil engineering, from the design of works to their realisation. Engineers from this programme are capable of successfully carrying through the different construction phases, specifically the design, analysis, calculation and realisation of different civil engineering works.
Departmental academic contact for exchange students	***Dr. Yun Jia – E-mail : yun.jia@polytech-lille.fr***

Department	Biological and Food Engineering
Brief Description	The programme in Biological and Food Engineering trains multiskilled engineers who work in different sectors of activity: food processing, biotechnology, the environment, cosmetics, personal hygiene products and retail. Using a combination of scientific and technical knowledge, as well as managerial competences, engineers from this programme can call upon human, material and financial resources in order to meet the complex and exciting challenges specific to businesses in these different sectors.
Departmental academic contact for exchange students	***Dr. Jean-Yves Dieulot – E-mail : jean-yves.dieulot@polytech-lille.fr***

Department	Electrical and Computer Engineering
Brief Description	This specialization is based on multidisciplinary teaching in the areas of general IT, industrial IT, micro-electronics, automatics and electrotechnics. The programme is split into two parts: - The first three semesters involve a common core for all students of the programme where the main theme is embedded systems: planes, satellites, mobile phones, mobile robots, metros… **-** The last 3 semesters are devoted to the student's specialization and involve two courses: 1. Smart communicating systems: this course focuses on mobile phones and wireless networks, 2. Autonomous embedded systems: this course focuses on mobile robots and their energy management
Departmental academic contact for exchange students	***Dr. Nathalie Delfosse – E-mail : nathalie.delfosse@polytech-lille.***

Department	Measurement Systems and Applied Business
Brief Description	Engineers trained by the department of Measurement Systems and Applied Business are specialists in measurement and analytical instruments in the areas of electronics, physics and chemistry. They benefit from a dual competence that is both technical and commercial, not only enabling them to detect, understand and analyse an instrumental need but also to market and/or develop appropriate solutions. They are able to offer companies a global solution, combining both commercial and scientific aspects, by analysing the client's requirements in order to propose a multi-dimensional solution (through technical expertise, negotiation with the client, training programmes and personally accompanying the client).
Departmental academic contact for exchange students	***Prof. Cyril Ruckebusch – E-mail : cyril.ruckebusch@polytech-lille.fr***

Department	Materials Science
Brief Description	The aim is to train executives and engineers who are capable of working in a business environment where there is a need for widely-used materials (polymers, metal alloys) or high added-value materials (composite materials, ceramics, biomaterials, micro-electronic materials). An engineer trained in this programme is capable of using scientific, technical and managerial resources in order to meet the specific needs of companies in the areas of quality, ageing, sustainability, recyclability and innovation, irrespective of the materials used.
Departmental academic contact for exchange students	***Dr. Vincent Magnin– E-mail: vincent.magnin@polytech-lille.fr***

Contact

The international office of Polytech Lille provides assistance before, during and after your stay. It should be your first contact point for all enquiries. Prospective students who may need information can contact us by email.

International Office - Polytech Lille

Erasmus and Exchange Programme Coordinator

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